

LIST OF DOCUMENTS FOR UNSECURED BUSINESS LOANS

Document	Entity		
	Sole Proprietorship	Private Limited Company	Partnership
	Individual	Director	Partner
INDIVIDUAL			
Residence/Office Ownership (any of the below) <ul style="list-style-type: none"> Electricity Bill Sales Deed copy Share Certificate of the ownership property 	✓	✓	✓
Age & ID proof (any of the below) <ul style="list-style-type: none"> PAN Card (Must) Drivers License Aadhar Card 	✓	✓	✓
Address Proof (any of the below) <ul style="list-style-type: none"> Passport Utility Bill (not over two months old) Mobile Bill (not over two months old) If Rented <ul style="list-style-type: none"> Registered or notarized Rent agreement Electricity Bill 	✓	✓	✓
IT returns of last 3 Years	✓	✓	✓
Photograph with Signature	✓	✓	✓
Last 12 months Bank Statement	✓	✓	✓
Any other loan statements on books of individuals/partners/directors along with sanction letters.	✓	✓	✓
COMPANY			
Any other loan statements on books of companies along with Sanction Letters	✓	✓	✓
Business continuity proof - 3 years income tax return & income statements	✓	✓	✓
Last 12 months bank statements	✓	✓	✓
In the case of transfer of a loan: Last 12 months of loans statement along with the Sanction Letter of your previous bank	✓	✓	✓
Last 2 year audit report and audited Financials (debtors & creditors list a must)	✓	✓	✓
Last 12 months loan statement with Sanction Letter of any	✓	✓	✓

Other existing loans			
List of current Directors on company letterhead		✓	
MOA(Memorandum of Association) and AOA (Articles of Association)		✓	
Business incorporation date proof - PAN Card		✓	
Certificate of Incorporation.		✓	
Latest share holding pattern on company letterhead		✓	
Partnership Deed			✓
Certificate of Registration			✓